



ARTS & SCIENCE UNDERGRADUATE SOCIETY ASSEMBLY
ASUS ANNUAL GENERAL MEETING
“DUC MENTEM AD LIBERTATEM”
SEPTEMBER 23RD, 2010

Agenda

1. APPROVAL OF THE AGENDA (MOTION 1)
2. SPEAKER’S BUSINESS
4. EXECUTIVE’S REPORT
 - I) PRESIDENT
 - II) VICE-PRESIDENT
5. COMMISSIONERS’ REPORTS
 - III) ACADEMICS
 - IV) COMMUNITY OUTREACH
 - V) INTERNAL AFFAIRS
 - VI) MARKETING
 - VII) SERVICES
6. Society Reports
 - VIII) Business of the 2012 Year Society
 - IX) Business of the Senate
 - X) Business of the Board of Trustees
 - XI) Business of CESA, COMPSA, and PHEKSA
 - XII) Business of the Rector
7. STATEMENTS BY MEMBERS
8. QUESTION PERIOD
9. NEW BUSINESS
 - XIII) (MOTION 2) “THAT ASUS ASSEMBLY STRIKE THE HEAD GAEL SELECTION COMMITTEE TO CONSIST OF THE PREVIOUS HEAD GAEL, THE ASUS PRESIDENT, ONE STUDENT SENATOR, ONE OTHER MEMBER OF ASUS ASSEMBLY AND ONE MEMBER AT LARGE”
 - XIV) (MOTION 3) “THAT ASUS ASSEMBLY AMEND CONSTITUTION SECTION 18.01.02 TO REFLECT THE AMENDMENT SEEN IN APPENDIX 1”
 - XV) (MOTION 4) “THAT ASUS ASSEMBLY STRIKE THE REVIEW COMMITTEE TO CONSIST OF FIVE (5) VOTING MEMBERS OF ASSEMBLY, EXCLUDING THE EXECUTIVE”
 - XVI) (MOTION 5) “THAT ASUS ASSEMBLY AMEND CONSTITUTION SECTION 5.01.02 AS SEEN IN APPENDIX A”
 - XVII) (MOTION 6) “THAT ASUS ASSEMBLY AMEND POLICY SECTION X AS SEEN IN APPENDIX B”
 - XVIII) (MOTION 7) “THAT ASUS ASSEMBLY APPROVE THE ADDITION OF POLICY SECTION X-2 AS SEEN IN APPENDIX C”
 - XIX) (MOTION 8) “THAT ASUS ASSEMBLY APPROVE THE ADDITION OF POLICY SECTION X-3 AS SEEN IN APPENDIX D”



- XX) (MOTION 9) "THAT ASUS ASSEMBLY APPROVE THE ADDITION OF POLICY SECTION G-10 AS SEEN IN APPENDIX E"
- XXI) (MOTION 10) "THAT ASUS ASSEMBLY ADOPT POLICY SECTION X AS POLICY SECTION G AND APPROVE THAT ALL FOLLOWING SECTIONS BE MODIFIED ACCORDINGLY"
- XXII) (MOTION 11) "THAT ASUS ASSEMBLY AMEND CONSTITUTION SECTION 2.05.05 AS SEEN IN APPENDIX F"
- XXIII) (MOTION 12) "THAT ASUS ASSEMBLY ACCEPT THE FALL-BY ELECTION DATE AS TUESDAY OCTOBER 5TH AND WEDNESDAY OCT 6TH 2010"
- XXIV) (MOTION 13) "THAT ASUS ASSEMBLY APPROVE THE SPENDING LIMIT OF THE ONE-YEAR SENATOR CANDIDATES OF \$25.00"
- XXV) (MOTION 14) "THAT ASUS ASSEMBLY APPROVE THE SPENDING LIMIT OF THE TWO-YEAR SENATOR CANDIDATES OF \$25.00"
- XXVI) (MOTION 15) "THAT ASUS ASSEMBLY APPROVE THE SPENDING LIMIT OF THE ASUS REPRESENTATIVE (BOTH FIRST YEAR AND ALL YEAR POSITIONS) CANDIDATES OF \$25.00"
- XXVII) (MOTION 16) "THAT ASUS ASSEMBLY APPROVE THE SPENDING LIMIT OF THE YEAR SOCIETY CANDIDATES OF \$50.00"
- XXVIII) (MOTION 17) "THAT ASUS ASSEMBLY APPROVE THE CLOSED BUDGET FOR THE 2009-2010 ACADEMIC YEAR AS SEEN IN THE ATTACHED DOCUMENT"
- XXIX) (MOTION 18) "THAT ASUS ASSEMBLY ACCEPT THE STRATEGIC PLAN OF THE ASUS EXECUTIVE FOR THE 2009/2010 YEAR"

10. DISCUSSION PERIOD

11. SPEAKER'S LAST WORD



Motion Sheet

1. MOVED BY: SACHA GUDMUNDSSON

SECONDED BY: DOUG JOHNSON

“THAT ASUS ASSEMBLY APPROVE THE AGENDA FOR THE SEPTEMBER 23RD ASSEMBLY”

2. MOVED BY: ROBIN BOND

SECONDED BY: DOUG JOHNSON

“THAT ASUS ASSEMBLY STRIKE THE HEAD GAEL SELECTION COMMITTEE TO CONSIST OF THE PREVIOUS HEAD GAEL, THE ASUS PRESIDENT, ONE STUDENT SENATOR, ONE OTHER MEMBER OF ASUS ASSEMBLY AND ONE MEMBER AT LARGE”

3. MOVED BY: DOUG JOHNSON

SECONDED BY: PAT DENROCHE

“THAT ASUS ASSEMBLY AMEND CONSTITUTION SECTION 18.01.02 TO REFLECT THE AMENDMENT SEEN IN APPENDIX 1”

4. MOVED BY: SACHA GUDMUNDSSON

SECONDED BY: DOUG JOHNSON

“THAT ASUS ASSEMBLY STRIKE THE REVIEW COMMITTEE TO CONSIST OF FIVE (5) VOTING MEMBERS OF ASSEMBLY, EXCLUDING THE EXECUTIVE”

5. MOVED BY: ROBYN LAING

SECONDED BY: WESAM ALEYADEH

“THAT ASUS ASSEMBLY AMEND CONSTITUTION SECTION 5.01.02 AS SEEN IN APPENDIX A”

6. MOVED BY: ROBYN LAING

SECONDED BY: WESAM ALEYADEH

“THAT ASUS ASSEMBLY AMEND POLICY SECTION X AS SEEN IN APPENDIX B”

7. MOVED BY: ROBYN LAING

SECONDED BY: WESAM ALEYADEH

“THAT ASUS ASSEMBLY APPROVE THE ADDITION OF POLICY SECTION X-2 AS SEEN IN APPENDIX C”

8. MOVED BY: ROBYN LAING

SECONDED BY: WESAM ALEYADEH

“THAT ASUS ASSEMBLY APPROVE THE ADDITION OF POLICY SECTION X-3 AS SEEN IN APPENDIX D”

9. MOVED BY: ROBYN LAING

SECONDED BY: WESAM ALEYADEH

“THAT ASUS ASSEMBLY APPROVE THE ADDITION OF POLICY SECTION G-10 AS SEEN IN APPENDIX E”



10. MOVED BY: ROBYN LAING

SECONDED BY: WESAM ALEYADEH

“THAT ASUS ASSEMBLY ADOPT POLICY SECTION X AS POLICY SECTION G AND APPROVE THAT ALL FOLLOWING SECTIONS BE MODIFIED ACCORDINGLY”

11. MOVED BY: ROBYN LAING

SECONDED BY: WESAM ALEYADEH

“THAT ASUS ASSEMBLY AMEND CONSTITUTION SECTION 2.05.05 AS SEEN IN APPENDIX F”

12. MOVED BY: SACHA GUDMUNDSSON

SECONDED BY: DOUG JOHNSON

“THAT ASUS ASSEMBLY ACCEPT THE FALL-BY ELECTION DATE AS TUESDAY OCTOBER 5TH AND WEDNESDAY OCT 6TH 2010”

13. MOVED BY: SACHA GUDMUNDSSON

SECONDED BY: RICO GARCIA

“THAT ASUS ASSEMBLY APPROVE THE SPENDING LIMIT OF THE ONE-YEAR SENATOR CANDIDATES OF \$25.00”

14. MOVED BY: SACHA GUDMUNDSSON

SECONDED BY: RICO GARCIA

“THAT ASUS ASSEMBLY APPROVE THE SPENDING LIMIT OF THE TWO-YEAR SENATOR CANDIDATES OF \$25.00”

15. MOVED BY: SACHA GUDMUNDSSON

SECONDED BY: RICO GARCIA

“THAT ASUS ASSEMBLY APPROVE THE SPENDING LIMIT OF THE ASUS REPRESENTATIVE (BOTH FIRST YEAR AND ALL YEAR POSITIONS) CANDIDATES OF \$25.00”

16. MOVED BY: SACHA GUDMUNDSSON

SECONDED BY: RICO GARCIA

“THAT ASUS ASSEMBLY APPROVE THE SPENDING LIMIT OF THE YYEAR SOCIETY CANDIDATES OF \$50.00”

17. MOVED BY: SACHA GUDMUNDSSON

SECONDED BY: RICO GARCIA

“THAT ASUS ASSEMBLY APPROVE THE CLOSED BUDGET FOR THE 2009-2010 ACADEMIC YEAR AS SEEN IN THE ATTACHED DOCUMENT”

18. MOVED BY: ROBYN LAING

SECONDED BY: DOUG JOHNSON

“THAT ASUS ASSEMBLY APPROVE THE CLOSED BUDGET FOR THE 2009-2010 ACADEMIC YEAR AS SEEN IN THE ATTACHED DOCUMENT”



19. MOVED BY: DOUG JOHNSON

SECONDED BY: ROBYN LAING

“THAT ASUS ASSEMBLY ACCEPT THE STRATEGIC PLAN OF THE ASUS EXECUTIVE FOR THE 2009/2010 YEAR”



Hello Assembly!

Welcome back from an awesome summer! I hope you've all had a fantastic time off, and are ready to get to work.

There are a few major things that I've been working on over the past few weeks, and I would love to share them with you now!

Firstly, I was elected to sit on the Queen's Center Student Working Group (QCSWG) by AMS assembly. Here we will discuss all things Queen's Center and its future, so if you have any opinions or concerns, it is my job to voice those of Arts and Science to this board. Let me know!

Secondly, in terms of Academic Planning, we will likely be hosting more Town Halls for the students to voice their concerns to the Dean of Arts and Science as he continues to write his response to the documents. Once the Senate has met and provided their view, we will decide whether or not these town halls are necessary.

Congratulations to OC '10 for running a fantastic Orientation Week this year! They did a wonderful job and we should all give them a round of applause. ASUS Council also had a much greater presence in Orientation Week this year, and our volunteer recruitment has seen a major increase compared to relative years!

As well, lets do the same for an awesome ASUS Camps! I'm sure Robyn will go into more detail in terms of the financial aspect, but ASUS ran a very successful summer camps this summer!

A few things we have worked on over the summer;

- Red Room Proposal and Quotes (student work/group lounge)
- Key Deposit Waiver for signing out keys
- New Xerox work center printer to cut down on printing costs
- Core redecoration and beautification
- Advancements in Equity portfolio thanks to Wesam, anti-o and positive space training is ready to go! So is the Poster Sale and movie night.
- Reform the internal structure with JComm- look forward to a ton of Policy and Constitution changes throughout the year to reform those documents.
- Expanded marketing strategy: ListServ is back and website is looking better than ever!
- Update internal structures to make daily routines simpler and easier to save time and money (i.e, receptionists, MacBrown clean up, more organization)
- Wrote a request to all Department Heads and Undergrad chairs to encourage them to use the DSCs in the process of Academic Planning
- Created internal mailing list to keep Chairs constantly updated



This is just a taste of the tons of stuff that has been in the works throughout the summer! But for an idea of what my position also includes and the types of fun meetings I get to attend, check this out;

- Member of the Board of Studies (academic discipline)
- Member of the Faculty Board (academics)
- Member of AMS President's Caucus
- Member of QCSWG
- Sit on AMS/ASUS Assembly
- Chair Council meetings
- Chair Year Society Caucus (coming soon)
- Monthly meetings with the Dean of ArtSci

In the never ended quest for transparency, keep an eye out for my ramblings about all the fun stuff I get to do- so you can keep myself and council accountable to the Society and the students!

As well you will hopefully be ratifying our strategic plan for the year, please take the time to look it over and ask us all your questions!

Any questions, let me know!

Doug Johnson
President
Arts and Science Undergraduate Society
Queen's University
183 University Avenue.
Kingston, Ontario

president@asus.queensu.ca



Helloooo Assembly!

How excited are you to get this year underway? I am 100% positive that each of you is going to do a wonderful job this year and I cannot wait to see it happen. With that said, here is what I have been up to so far:

Red Room: Initially I met with the Senior Assistant to the Dean of Arts and Science, Sue Bedell, and we worked out a plan for the Red Room that would both serve as an excellent service for present students and also act as a stepping stone for further services and development within the room. Following this meeting I met with the Dean of Student Affairs, Jason Laker, and discussed the plans for the Red Room, ending the meeting with a tour of the room itself. After seeing the room Dr. Laker was definitely behind the plan, offering beneficial contacts within Queen's to move forward with it. However, shortly following this meeting Dr. Laker relocated to California! Luckily he was replaced by Dr. Pierce, who was also fully behind the plan and suggested some contacts as well. Currently we now have a floor plan and a quote for high grade, durable vinyl furniture and adjustable tables that will allow for much versatility within the room. Plans are for a casual student lounge, with a stage to hide tables when not in use and present opportunities for many night events for ASUS committees. Our next step is construction and we are currently waiting on a quote from Physical Plant Services. Once we have obtained this quote we will call a Board of Directors meeting and if approved the project will officially begin! Our aim is to have the room finished by the end of first Semester, so we'll keep you posted!

List Serv: This was another project I started while Doug was away at the castle, but continued well after his return – that's right, regaining possession of the ListServ took over two and a half months. However, we never gave up and now have the possibility of sending emails to every student in Arts and Science once a month, so look out for those!

The Core: Over the summer we also began projects to revamp the Core, such as creating a Committee Corner and decking out the ASUS Boardroom with red paint, awesome photos, a large ASUS crest and a thirst-quenching water cooler. The location of the mailboxes and receptionist desk were also moved to better the flow of students and offer a more welcoming environment the moment someone walks in the door. I also personally organized our office closet, so if you ever need supplies it is highly likely I know exactly where to find them! We were also magically presented with a photocopying master from Xerox named Andrew while we were shredding old documents on the front lawn. He hooked us up with an awesome new photocopier that is actually substantially cheaper than our previous one... and prints in colour! We are very excited about this.

Budgets and Financial Stuff: This summer I also cleaned up a lot of the old financial records and developed a more rigorous and thorough system of accounting such that each individual purchase is recorded 3 separate times by 3 separate people without bogging down the efficiency of the system. This will hopefully increase accountability and decrease the amount of financial hiccups. I have also created a Deposit Receipt form such that Chairs of committees will receive receipt of a deposit that is made.

Office Hours: I have finalized my office hours and tried to make them as easy as possible – I will be in every day from 12:00-2:00pm and until 5:00pm on Tuesdays and Thursdays. I have tried to make it consistent so that if Chairs need to make deposits or have any questions they can easily come see me.



Campaign Promises: Hopefully you were all paying close attention to the ASUS Elections back in March and remember that Doug and I ran on a 5-pillar platform in order to “R.E.A.C.H” new potential. We have already completed more of our platform than we thought we would at this point, and on Thursday you will witness many motions aimed at fulfilling the “A” in our platform – Advancing the Equity Portfolio. I hope to post a copy of our platform on the ASUS website so that students may see our progress and also keep us accountable and on-target!

Volunteer of the Month: We are excited to announce that this year we will be awarding a “Volunteer of the Month” award. This volunteer will be presented with a personalized certificate and plaque at the last assembly of every month and will also have their photo posted at the ASUS Core. If you know anyone who is deserving of the award, pick up a nomination form at the ASUS Core! We know that ASUS is only as good as its volunteers, so they deserve some recognition for their tireless efforts.

ASUS News Blurbs: We worked out a deal with the Journal and will now be publishing monthly one-page ASUS News blurbs in the last issue of every month! If you would like to have something included in the blurb please send it to Doug or myself.

CFRC Radio Show: We are currently working on establishing a monthly or weekly ASUS segment on CFRC, the campus radio station. We will update you on that as we learn more.

That is all I can think of at the moment. If you have any questions please let me know!

Later nights,
Robyn Laing
Vice-President



Academic Affairs Commissioner's Report

PRESENTED BY **DUNCAN PETERSON**, ACADEMIC AFFAIRS
COMMISSIONER

Hello once again Assembly!

After a very fun and busy orientation week, the Academics Commission has been going full steam ahead recently as we have started putting our plans into action. We have also been very busy recruiting the remaining positions we have open. Unfortunately, Jennifer, my Deputy, had to step down as she would be going to a different university this year, but I have received a large number of applications to replace her, and interviews for the Deputy position will be finished by September 21. In addition, committee member positions are still available for the Duke of Edinburgh Award, the Undergraduate Review, and the Queen's Canadian Leadership Conference, so please tell all of your friends to apply by September 24.

Doug, Robyn, and I were present at the townhall hosted by Principal Woolf on September 17 and we were able to hear some comments and criticisms of the Academic Writing Team's report that was just recently released. The report essentially outlines the goals and values that Queen's should hold as we move into the future. The report can be found here <http://www.queensu.ca/awt/index.html>.

On September 21, I will also be meeting with interested students from the French department to create a new French Department Student Council (DSC). The previous executive from the last academic year were unable to continue the DSC due to health and commitment issues.

Doug, Robyn, and I will also be going to this academic year's first faculty board on September 24 along with all the DSC representatives. We'll be sure to report back what occurred there.

The first Department Student Council Assembly will be held on October 4 in the McLaughlin Room from 5:45-8:30pm. We will be dealing with some administrative issues such as electing a Chair, Assistant to the Chair, and four academic representatives that will sit on DSC Assembly and ASUS Assembly.

That's all for this week, so you stay classy Assembly!

Duncan Peterson
Academics Commissioner



Community Outreach Commissioner's Report

PRESENTED BY **HAILEY MCINNIS**, COMMUNITY OUTREACH
COMMISSIONER

Hello Assembly!

My name is Hailey McInnis and I am the Community Outreach Commissioner. I'm very excited to begin the new school year on ASUS Council.

These past few days have been quite busy. Chair applications were due on Friday, September 17th. We had unfilled Chair positions for the Kids 4 Kids, Crohn's and Colitis, and Canvas committees. We received 14 applications for the 4 positions and half of those applicants were first-year students. I believe that the massive marketing efforts undertaken by ASUS Council during Orientation Week strongly contributed to the overwhelming interest. I want to thank Doug and Robyn for their communications with ORT and ASUS Orientation Leaders so we could have a greater presence this year in Orientation Week.

Committee Member applications and Volunteer applications are already streaming into the Core. Those applications are due September 24th. I have already received many emails asking for more information about the committees and application process.

My Chairs have hit the ground running this year and I am very pleased with their efforts so far. All the committees were represented at the Sidewalk Sale last Friday and everyone was also present at the Frosh BBQ on Leonard Field. What a success! Lots of students signed up for more information and many applications were handed out.

In terms of next steps, Council is still waiting for committee email reactivation. This is quite urgent as the committees want to communicate to interested volunteers using these accounts. I have called and emailed the AMS IT Services Manager but I can't seem to get this task prioritized. He is busy and I will continue to be in contact with him. Also, we have our Chair Training at 5:30pm on Monday (Sept 20) in the Red Room. I will discuss the proceedings of that meeting in my oral report. Finally, I have contacted Josie, the AMS Clubs Manager, and I have reserved two booths for ASUS at Clubstravaganza. This initiative takes place at Leonard dining hall over dinner time hours. ASUS Council will be there with our booth to talk to first-years about getting involved. I am also inviting some chairs to get involved as well.

I can't wait to meet all of you. Please email any questions you may have at community@asus.queensu.ca and I will address your questions during my oral report.

See you soon!

Hailey McInnis
Community Outreach Commissioner



Internal Affairs Commissioner's Report

PRESENTED BY **SACHA GUDMUNDSSON**, INTERNAL AFFAIRS
COMMISSIONER

Why Hello There ASUS Assembly,

It has been a very busy summer here for me at Queen's, as some of you may know I was busy working away on Orientation with the Round Table (knights, swords, chicken leg drumsticks and all). Alas now that Orientation Week has come and gone (tear), I can fully immerse myself in all things ASUS! (Yay!) So a quick update of what has been going on within your Internal Affairs Commission over the summer and these past few weeks!

Elections

Online voting is amazing! Calum MacBeth the Commissioner of Internal Affairs with the AMS has helped us secure online voting for our fall by elections which will be taking place on October 5th and 6th... pending assembly approval that is. As you will see when you look around the table on Thursday we have quite a few positions to elect... 2 ASUS Reps to the AMS (1 first year, 1 any year), 2 Senators, and the 2011, 2013 and 2014 year societies. Nomination packages are due on Friday September 24th and campaigning will begin Monday the 27th. Hopefully we will have a full election with lots of competition!

JCOMM

JComm is under way! Pat Denroche is our amazing chair this year and is currently looking for a wonderful team of awesome sauce people to join him! Applications are still available for the committee and are due back to the CORE on Friday the 24th.

Receptionists

Robyn and Doug took care of hiring an amazing team of Receptionists this summer in the midst of my busy period with ORT. I've met a couple of these wonderful individuals and they are quite superb, can't wait to meet them all!

Assemblies

September 23, 2010

October 7, 2010

October 21, 2010

THURSDAY SEPTEMBER 23RD, 2010.



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November 4, 2010
November 18, 2010

January 13, 2011
January 27, 2011
February 10, 2011
February 24, 2011
March 10, 2011

Morgan Murphy will be a fabulous Speaker this year she is great! I will leave my somewhat sassy comments regarding assembly packages for Thursday night but here is a little preview... reports, motions and discussion topics are due to me by Sunday at 6pm.

Sidenote - I'm ArtSci 11'... booking assembly for 2011!? Terrifying!

I'm looking forward to a great year with ASUS assembly!

Keep it sassy and classy,

Sacha Gudmundsson
Internal Affairs Commissioner
newinternal@asus.queensu.ca



Marketing Commissioner's Report

PRESENTED BY **ANDREW BALDANZA**, MARKETING COMMISSIONER

Hey everyone,

Just thought I'd reintroduce myself since this is the first time I've spoken in front of all of you since the end of last year. My name is Andrew Baldanza and I'm the Marketing Commissioner for ASUS.

The Marketing Commission consists of 5 committees – Promotions, Sponsorship, Communications, Photography and Graphic Design. All five have been very busy as of late, but I'll just give you a brief overview of what my commission has planned for the year and what I've managed to accomplish thus far.

The Frosh BBQ has been the main concern of the Marketing Commission for the past few weeks. It ran from 5 to 7 on Sunday, September 14 on Leonard Field. This year we hired a live band, which was a great success, and the turn out at the event was excellent. All in all, it was a fantastic day, making the considerable work and planning required of me, Robyn and Doug well worth it.

ASUS was a very active presence throughout Frosh Week, a key component in the successful marketing of the society. Council was present at most if not all frosh week events, and had a number of booths set up at the Sidewalk Sale, Queen's in the Park and the frosh BBQ.

Prior to frosh week, we invested in ASUS merchandise such as the pens, t-shirts, and pamphlets you will hopefully see across campus. Making students aware of the fantastic services and opportunities available from ASUS was our priority, and I believe we've been quite successful.

This past week, members of ASUS have also participated in class talks to promote the society as our whole, but with focus on our current hiring season. Applications have been flooding in, which is a testament to the success of our marketing efforts.

This coming year, we plan to continue to make ASUS an integral part of the Queen's experience, and to provide ArtSci students with fun and engaging events, as well as a wide variety of extracurricular involvement opportunities.

Andrew Baldanza
ASUS Marketing Commissioner 2010/2011



Services Commissioner's Report

PRESENTED BY **STEPHANIE O'MAHONEY**, SERVICES COMMISSIONER.

Hope you all had an amazing summer and have enjoyed your first few weeks back at Queen's! Check out what we've been up to in Services this summer:

Overall, we have hired some great Directors and Committee Members, and are still accepting applications to the AMT and Jackets Committees. We have filled the new position of Services Marketing Director to the commission to enhance our marketing initiatives and hopefully bring more attention to the ASUS Services.

Red Room

Doug and Robyn did an awesome job beginning to solidify plans for the Red Room. As you may have seen in the summer update, we are moving towards creating a lounge intended for workspace, with a stage for evening events. Currently, we are looking into construction costs to redo the room. We have received a quote for furniture, and will be using this information to formulate a formal proposal for our Board of Directors. With their approval, we are hoping to move forward with these plans as soon as possible.

Jackets

We have started to make plans for a "vegetarian" jacket this year. This jacket will be similar to a windbreaker, and available to order for Arts Scis. This idea was introduced last year as an alternative for those who are looking for a cheaper, different jacket option. Order forms for the traditional Jackets will be available at the Campus Bookstore by the end of this week.

Poster Sale

After researching various venues along with Eng Soc, we have decided to stick with the JDUC for the first poster sale of the year. The poster sale will take place the week of October 4-8. Make sure to come check it out and tell your friends!

Exchange Buddies

The program received a great amount of attention this year, and we have attained over 100 Queen's student volunteers to be matched with Exchange Students. Unfortunately, our Meet and Greet had to be cancelled, but we have made alternate plans and will be kicking off the program very soon.

ASUS Movie Theatre

THURSDAY SEPTEMBER 23RD, 2010.



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On Sunday, we started off the year with a screening of “Kick Ass” in our usual Dunning Auditorium. I hope you guys had a chance to stop by. Join our Facebook group “ASUS Movie Theatre” to receive updates on screenings!

Looking forward to an awesome year,
Steph



Business of the Board of Trustees

PRESENTED BY **MORGAN CAMPBELL**, STUDENT TRUSTEE

Hello ASUS Assembly 2010-2011! I am looking forward to spending Thursdays with all of you this year, and I am hopeful for lively and fruitful discussion to rival this past year on assembly.

This report will be a recap of the April/May 2010 Board Meeting because it occurred following the final ASUS Assembly of last school year.

Naming Dedications: There were several naming dedications approved to finish the philanthropic year including 1 break out room for the Goodes Hall expansion, 3 in the new School of Kinesiology & Health Studies (including the recognition of former Dean of Graduate Studies & Research Janice Deakin), and 10 dedications for the new School of Medicine currently going up beside the Biosciences Complex.

QUPC: The plans for the Queen's University Planning Committee, having been drafted at the Board level and amended and approved at the Senate level, passed the Board's final approval and will begin meeting this fall. The QUPC is an updated version of an old committee that was established to increase communication between the Board of Trustees and the University Senate, and to increase Senate participation and review of the budget process. It has for some time been considered an ineffective body, especially due to the fact that the committee reviewed the budget following Board approval, and this was deemed to be too late for sufficient feedback. The QUPC has a more comprehensive role that will integrate both academic and resource planning processes.

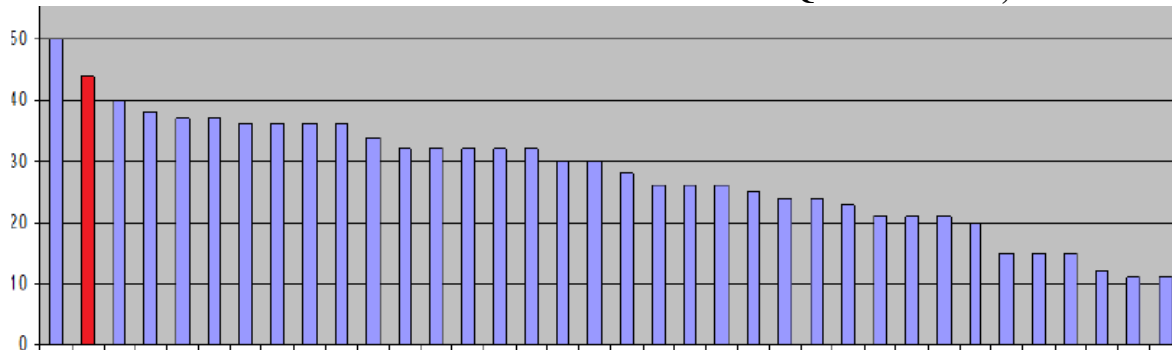
Assembly will be pleased to hear that through successive lobbying of both the Senate and the Board, we were able to secure student representation and (more difficult) reduced administrative presence on this committee. This is an important achievement because it enhances the freedom the committee wields when making critical assessments. Student representation for this committee will be decided by the end of this week. More information about this committee is available on the Secretariat's website:

<http://www.queensu.ca/secretariat/trustees/committe/QUPC.html>

Board Downsizing: The most exciting decision to come out of the board is the commitment to better governance through composition reform. The first step will be a downsizing of the board from its current size of 44 to 25 members over the span of several years. Consecutive Board surveys have shown that the current Board size is too large and as a result, less effective. The chart below illustrates the Queen's Board in relation to other universities in Canada (complete chart is attached as an Appendix).



Table 1 Summary Chart: Comparative Size of University Board of Directors/Trustees in Canada to Queen's in Red, 2009



Increased student representation: No student positions will be lost in this process, in part due to extensive lobbying on behalf of the students on the board last year. This change will increase the representational power of students from 7% to 12%, bringing us up to one of the highest student participation ratios in Ontario.

Assembly members who reference the chart will see that following this change, we will have the second highest student representation of the sample, and rest substantially above the average.

This outcome will take some time for several reasons. First, restructuring the Board will require an Act of Parliament, and we are currently in the drafting stages of our proposal. The Journal published an article last week elaborating on this process and its necessity: <http://queensjournal.ca/story/2010-09-10/news/board-trustees-goes-parliament/>. One thing the Journal didn't mention is that this year (unlike the Board restructuring in 1996) we plan to request what is currently being termed as "home rule", in other words, the power to be able to amend the Board structure locally. This would enable the Board to adapt more easily to campus requirements, and save time and resources by avoiding the lengthy process of seeking Parliamentary approval. Secondly, the Board decided unanimously not to remove any individuals from the Board, but instead leave their positions vacant once their terms have come to a close.

Advancement Success: The Office of Advancement was excited to report their initial fiscal year success, having raised \$51.3 million against their goal of \$40 million. Additional new and innovative strategies are under way under the new VP Advancement Tom Harris.

Financial Statement: It is good news on the financial front (comparatively, of course because we are still in a deficit). The Ministry of Training, Colleges and Universities came through with undergraduate growth funding, new funding for a graduate program that was previously unexpected, and \$3.3M for Queen's Medical School (of which almost 1M will go to reducing our deficit). Additionally, we received a 1.6M end of the year grant for Facilities Renewal.

Finally, the labour agreement of the Queen's University Staff Association last year amounted to a \$2M savings. This labour savings, the above government grants, decreased utilities, and the deferral of internal loans, helped to reduce the projected operating budget deficit from 8.3M to 2.6M.



Future Concerns: The largest issue facing the budget currently is pension solvency issues. While the government has recently announced temporary solvency relief, it is not permanent and there are significant requirements to reach before exemptions are granted.

May University Council: Following the Board of Trustees was the annual University Council meeting. The focus of discussion was the UC response to the Principal's *Where's Next* document. A significant portion of the day was spent in session discussing components of the plan and gauging alumni, graduate and councillor feedback. Several valuable connections were established at this meeting, and I will be reporting back to Assembly on the outcomes as they progress.

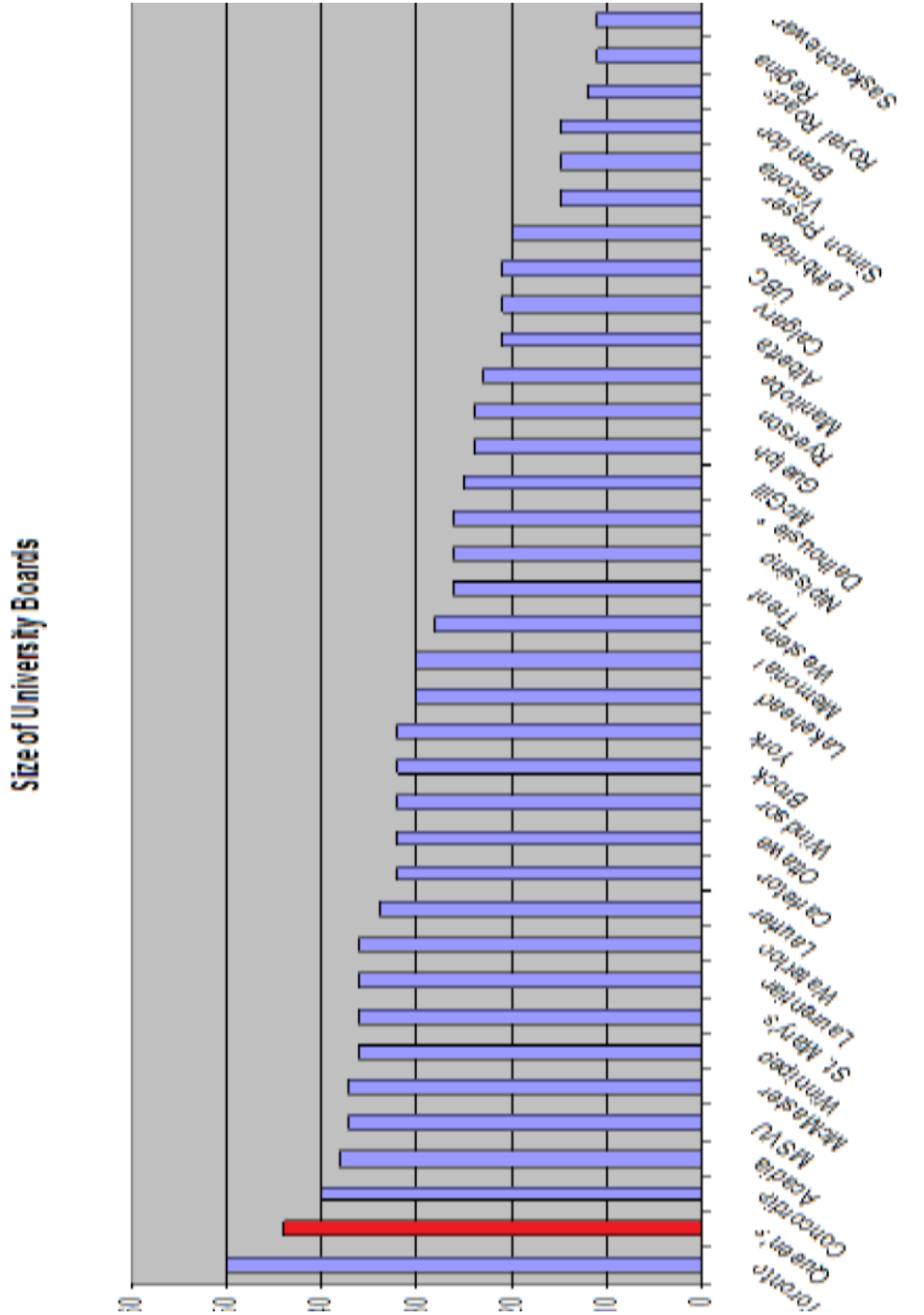
Academic Writing Team: The Academic Writing Team held two town halls last week regarding their final submission to the Principal. In response to their request, I am working on a written submission to the Writing Team to provide additional feedback on their report.

As always, if any of the above is of interest, please contact me for further information and I will be pleased to elaborate beyond my report.

Morgan Campbell
trustee@ams.queensu.ca



Appendix 1: Comparative Size of University Board's of Directors?





Greetings everyone!

The past few months have been a nice relaxing time at COMPSA but we're right back into the thick of things.

Fall Elections

We have three elected positions that are currently unfilled, Vice President University Affairs, Cognitive Science Representative, and Frist Year Rep. The election packages have already gone out, and now we're gearing up for the campaign period which starts Friday the 24th. The election is currently planned for October 4th and 5th so we will hopefully have those positions filled by then.

Fall Hiring

We will also be hiring two positions, Internal Affairs Commissioner and Formal Events Commissioner almost immediately after the elections that way these people can get started on their duties as soon as possible.

Orientation Week

We've just come off easily our best Orientation Week in many years (we had an EXCELLENT Orientation Chair this year, if I may so so). We had an almost 100% signup rate, we worked excellently with the other committees and with the Orientation Round Table, as well as finishing on budget (by current estimations). It currently looks like we'll be taken off probation from the last word we heard from the administration which is also excellent news.

Closing

There's much more going on in the world of COMPSA such as our ThankQ Committee kicking off and a few more that we are looking to start so I will get back to you with more information on those when I know more about them. I hope you all had excellent summers (I know I did) and can't wait to work with and get to know all of you.

Daniel Basilio

COMPSA Vice President Operations 2010 – 2011

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Cha Gheill!



Appendix 1

SECTION 18.01 PRINCIPLES, DEFINITIONS, AND COMMITTEE

18.01.01

This section constitutes the firing policy for all volunteers receiving honoraria from the Society, except for the Executive. This section also constitutes the policy on the evaluation of honoraria for all volunteers receiving honoraria from the Society.

18.01.02

The ASUS Committee on Firing and Honoraria Evaluation shall consist of five (5) voting members of Assembly **and a member of the Judicial Committee**, excluding the Executive, and shall hereafter be referred to as “the Committee” within this part of the Constitution. The Committee shall be struck at the first meeting of the New Assembly. Assembly shall first elect a Chair, and then the four (4) remaining members. All five (5) members will be voting members of the Committee, and a simple majority shall constitute a decision of the Committee. In the case of the consideration of firing, the student being reviewed by the Committee shall hereafter be referred to as “the defendant,” and the student(s) approaching the Committee for the consideration shall hereafter be referred to as “the complainant(s).”

18.01.03

The decisions of the Committee do not need to be ratified by the Assembly. Decisions of the Committee may be appealed, as per Section 18.04.

18.01.04

All meetings of the Committee shall be in-camera. Should an appeal be made to Assembly, that meeting of the Assembly shall be in-camera, and members of the Committee shall be permitted to make all relevant evidence available to members of the Assembly.

18.01.05

The Assembly and Council must be officially notified of any decisions of the Committee at their first sitting following the decision.

18.01.06

The Judicial Committee member shall act as an ex-officio, advisory role to ensure that Policy and Constitution is strictly adhered to by both the reviewers and those being reviewed.



Appendix A

This motion is to fulfill one of our campaign promises, which was to ensure the Equity Officer gained a non-voting seat on Assembly. We feel it is important that all motions passed are equitable, anti-oppressive and inclusive to all members of the Queen's community.

5.01.02

The non-elected, non-voting members of the Assembly shall include:

- i)
 - a) a Speaker who shall be appointed by the new voting members of Assembly as soon as possible after they have been installed. The Speaker shall chair all meetings of the Assembly, and shall enforce the Rules of Order as outlined in Part H of the ASUS Policy Manual;
 - b) a Deputy Speaker from the voting members of the Assembly who will assume the duties of the Speaker in the event of his/her absence;
- ii) a Scribe who shall be a paid employee of the Society;
- iii) the Commissioners as outlined in Section 6.03;
- iv) an Honourary President, who shall be a graduate, a member of the academic or administrative staff of the university, or a friend of the university. This person shall be appointed annually upon the recommendation of the Council;
- v) the Rector;
- vi) the undergraduate student trustee.
- vii) the ASUS Equity and Diversity Officer



Appendix B

This motion is to fulfill another one of our campaign promises, which is to change Policy such that the Equity Officer has office hours outside the ASUS Core. This is to ensure that any student that may feel uncomfortable entering the Core has a safe alternative location to voice their concerns to the Equity Officer.

~~PART X:~~ **PART G: EQUITY AND DIVERSITY POSITION OFFICE**

~~SECTION X-1~~ **SECTION G-1 EQUITY AND DIVERSITY OFFICER JOB DESCRIPTION**

I. GENERAL

The Equity and Diversity Officer shall consider matters of social concern and justice as related to, whether individually or collectively, members of the Society and students at large. The Officer shall strive to provide a safe, inclusive and welcoming space for all students, regardless of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, gender identification, sexual orientation, age, marital status, family status and handicap (disability), and shall provide Society members with resources and materials pertinent to matters of individual and social justice as described. The Equity and Diversity Office shall strive to obtain information and student opinion regarding social justice, diversity, and equity, and shall present these findings to ASUS Council and ASUS Assembly and, if necessary, the student body at large. The Equity and Diversity Office shall be knowledgeable in the equity structures at Queen's University and shall act as a resource and referral guide for Society members.

The Equity Officer will strive to incorporate principles of diversity and acceptance on campus.

II. RESPONSIBILITIES

GENERAL:

The Equity and Diversity Officer shall provide leadership and guidance for his/her Office. He/she shall adhere to all ASUS policies, as interpreted by Council and the Assembly. The Equity and Diversity Officer is responsible to the elected Executive. Responsibilities of the Equity and Diversity Officer shall include but are not limited to the following guidelines:

1. meeting bi-weekly with the Executive for the purposes of updating each other on progress, problem areas and future plans;
2. preparing and submitting to the summer Executive a strategic plan for the year;
3. meeting with Equity and Diversity Committee Chairs on a regular basis for the purposes of updating each other on progress, problem areas and future plans;



4. meeting with respective Faculty Societies and other relevant groups, such as the Society Affairs Commission and Social Issues Commission of the AMS, for the purposes of collaboration on problem areas and future plans;
5. preparing a transition report for her/his successor in accordance with the guidelines laid out in section C-6 of the ASUS Policy Manual;
6. ensuring that all Equity and Diversity Chairs submit a list of supplies before each event for the purposes of approving expenditures and ensuring that the event is carried out in an environmentally friendly manner;
7. familiarizing Equity and Diversity Chairs with the Chair Handbook;
8. scheduling and holding ~~five~~ **eight** office hours a week assessing and approving all expenditures to be made by any member of his/her Office before the expenditure is made; **these hours shall be held as follows:**
 - four (4) in the ASUS Core
 - two (2) in the Social Issues Commission Office
 - two (2) in the boardroom of the Faculty of Arts and Science offices

SPECIFIC:

1. Coordinating effective and informative education (mandatory) workshops in conjunction with the Dean of Student Affairs Office for the ASUS Executive, Council, and Chairs. This training must occur once in each semester, before or at Chair training each fall semester, and prior to winter term reading week;
2. Actively seeking other forms of training, workshops, and information through collaboration with, but not limited to, the Dean of Student Affairs Office, Queen's Human Rights Office, and the Principal's special advisor on diversity;
3. Organizing, overseeing, and executing ~~the annual ASUS Culture Week;~~ **an annual event promoting equity and diversity on campus and beyond;**
4. ~~Chair the Serving on the~~ committee to distribute the ~~ASUS 2009 Year Society Diversity Initiative Fund.~~ **ASUS Equity and Diversity Fund.**
5. When approached with a matter of concern, the Equity Officer is to act as a resource to students in conjunction with the ASUS Executive through consultation with appropriate bodies, such as Queen's Human Rights Office.
6. Actively seeking areas for improvement so as to ensure that ASUS remains a voice for the diverse student population that it represents. The Diversity and Equity Officer must act as an external representative of the Society and its constituents by establishing various initiatives including, but not limited to, advocating for an inclusive, intellectually diverse undergraduate academic curriculum to university administration.

III. SUMMER RESPONSIBILITIES

Over the summer the responsibilities of the Diversity and Equity Officer shall include but shall not be limited by the following:

1. preparing and submitting to the summer Executive a strategic plan for the year;
2. contacting each member of ASUS council over the summer months for the purpose of keeping them updated on all summer activities;



3. maintaining communication

with the summer executive.

IV. TRANSITION

The outgoing Diversity and Equity Officer shall ensure that the incoming Diversity and Equity Officer has been introduced to and is well aware of the following people and or bodies:

1. Room Reservations
2. JDUC General Office
3. Representatives from relevant diversity and equity groups on campus
4. Queen's Human Rights Office
5. The Principal's Special Advisor on Diversity
6. Dean of Student Affairs Office
7. Queen's University Equity Office
8. Queen's Accessibility Coordinator
9. Senate Educational Equity Committee
10. AMS Social Issues Commissioner
11. AMS Municipal Affairs Commissioner



Appendix C

This motion is to fulfill another one of our campaign promises, which is to advance the Equity Portfolio such that it becomes a larger entity and has the resources to effectively promote the awareness of equity and diversity issues on campus. This motion pertains specifically to the creation of a Deputy Equity and Diversity Officer.

SECTION X-2 DEPUTY EQUITY AND DIVERSITY OFFICER JOB DESCRIPTION

I. GENERAL

The Deputy Equity and Diversity Officer shall aid the Equity and Diversity Officer in providing a safe, inclusive and welcoming space for all students. He/she shall adhere to and follow official ASUS policy as found in this manual and as interpreted by Council and the Assembly. The Deputy Equity and Diversity Officer is responsible to the Equity and Diversity Officer. The Deputy Equity and Diversity Officer shall be selected in accordance with Part 18 of the ASUS Constitution before the hiring of any Equity Office positions. Responsibilities of the Deputy Equity and Diversity Officer shall include but are not limited by the following guidelines:

II. RESPONSIBILITIES

1. To participate in the hiring of the Equity Officer Chairs;
2. Meet weekly with the Equity and Diversity Officer;
3. Keep records of monies spent and ensure that budget is adhered to;
4. budgeting for the Equity Office and advertising for the year after meeting with Chairs;
5. Meet with Chairs on a regular basis with the Equity and Diversity Officer for the purposes of updating each other on progress, problem areas and future plans;
6. Ensure that all Chairs submit a list of supplies before each event for the purposes of approving expenditures and ensuring that the event is carried out in an environmentally friendly manner;
7. Prepare and conduct an introductory seminar to Chairs on all financial matters including the budgetary process, the requisitioning system and the deposit process;
8. Act as a financial advisor and liaison to the Chairs;
9. Hold at least three office hours per week in conjunction with, when possible, the ASUS Vice-President Equity and Diversity Officer. It is recommended that these office hours be evenly distributed throughout the week; participate in and help organize projects so deemed by the Equity and Diversity Officer;

III. SUMMER RESPONSIBILITIES

1. working with the Vice-President and the Equity and Diversity Officer to create a budget for the year;



IV. TRANSITION

1. To complete a transition manual for the incoming Deputy Equity and Diversity Officer and ASUS in accordance with the ASUS transition policy as seen in section C-6 of this manual.



Appendix D

This motion is again to fulfill our campaign promise of advancing the Equity Portfolio. This motion pertains specifically to the creation of an Equity and Diversity Committee with two Chairs.

SECTION X-3 EQUITY AND DIVERSITY COMMITTEE

AIM:

To raise awareness and promote equity and diversity issues on campus and beyond through the planning and hosting of a variety of events

MEMBERSHIP: 2 Coordinators:

- a) Logistical Chair
- b) Content Chair

SELECTION:

The Equity and Diversity Officer and Deputy Equity and Diversity Officer shall choose the Coordinators in March of each year in accordance with Part 17 of the ASUS Constitution.

RESPONSIBILITIES:

Logistical Chair

1. To meet with and report to the Equity and Diversity Officer on a weekly basis and to be responsible to the Equity and Diversity Officer and Deputy Equity and Diversity Officer.
2. To recruit and organize volunteers for the committee.
3. To be responsible for all of the financial transactions of the committee.
4. To develop events aimed at raising awareness of equity and diversity issues on campus and beyond.
5. To complete a transition manual for the incoming Logistical Chair and ASUS in accordance with the ASUS Transition Policy as seen in Section C-6 of this manual.

Content Chair

1. To meet with and report to the Equity and Diversity Officer on a weekly basis and to be responsible to the Equity and Diversity Officer and Deputy Equity and Diversity Officer.
2. To recruit and organize volunteers for the committee.
3. To help organize fundraising events throughout the year.
6. To work with the Logistical Chair to develop events aimed at raising awareness of equity and diversity issues on campus and beyond.
4. To complete a transition manual for the incoming Fundraising Chair and ASUS in accordance with the ASUS Transition Policy as seen in Section C-6 of this manual.



Appendix E

This motion is again further advancing the Equity Portfolio and also creating the opportunity to recognize groups and organizations that promote equity and diversity on campus and beyond by providing funds to allow such groups to continue their endeavors.

SECTION G-10 ASUS EQUITY AND DIVERSITY FUND

THE CRITERIA

Each year there shall be established in the ASUS operating budget a line item for the ASUS Equity and Diversity Fund. The money shall be distributed to selected internal applicants by the Equity and Diversity Fund Committee according to the following criteria:

- i) The group under consideration must submit an application for funding for a project, event, or campaign. No money shall be allocated to provide operational or administrative funding for any organization or group.
- ii) The group shall show their commitment to fundraising by pursuing other sources of money and methods of raising funds.
- iii) The group shall present a budget, to show their degree of financial need.
- iv) The group must have a stated commitment to anti-oppression and anti-discrimination (including, but not limited to, anti-racism, LGBTQ rights, indigenous solidarity, and women's empowerment) in its constitution, charter, or guiding document;

THE COMMITTEE

The ASUS Equity and Diversity Fund Committee shall consist of the Vice-President of the Society, who will chair the committee, the ASUS Equity Officer and four (4) members of Assembly.

THE CHAIR

The chair's responsibilities shall include, but are not limited to the following:

- i) Arranging meeting times.
- ii) Distributing minutes from the meetings
- iii) Preparing and distributing an agenda for the meetings
- iv) Arranging all advertising for the Fund.



THE GRANTING PROCEDURE

1. The group shall fill out a standardized application form.
2. The group shall make themselves available to speak to the Committee and to Assembly if the Committee decides to forward the request to Assembly.
3. If the request is approved, the Vice-President shall make available those funds to the group.
4. It is the responsibility of the group to report to ASUS Assembly the allocation of the Fund the first assembly after they have been allocated.
5. Within a specified time period, after the use of the allocated funds, the group shall present to ASUS Assembly a comprehensive account of how the money was spent.
6. Any use of the money except as specified by the application shall result in a reimbursement of the full amount to ASUS.

The Equity and Diversity Fund shall be distributed bi-annually, each rendering will give out up to but not more than half of the budgeted funds, unless all of the funds for the fall term have not been allocated, at which point they will be transferred to the Equity and Diversity Fund budget for the second term.



Appendix F

APPENDIX F

This motion is to make it mandatory for the Executive and Commissioners to receive Equity Training.

2.05.05

Payments for the Executive and Commissioners are to be made in two equal instalments, one by October 31 and one by March 15. Five hundred dollars (\$500.00) of the second instalment is to be held back until after the completion of individual transition manuals as well as after the completion of mandatory equity training as arranged by the ASUS Equity and Diversity Officer.